

Campus Recreation Advisory Council
Meeting Minutes
CREC, Room #230
Tuesday, January 14th, 2020; 5:00 p.m.

Secretary Vahle called the membership roll.

Present: Jack Arens, Monica Babcock, Kelcey Buck, Marydith Donnelly, Will Gaura, Rin Le, Jake Modica, Irvin Ramirez, Taylor Schendt, Eva Shvartcer, Brogan Vahle, David Weed, Tom Weissling, and Vanessa Whitmore

Absent: Regan Dierks (excused),

Amy Lanham, council advisor was also present. Stan Campbell, director, was out of town attending the Big Ten Directors meeting.

Secretary Vahle called the meeting to order at 5:13 p.m.

- I. Review and approval of December 3rd Meeting Minutes
Tom Weissling made and Kelcey Buck seconded a motion to approve the December 3rd meeting minutes. The motion passed without objection.
- II. Open Forum and Announcements
 - A. Residence hall students now have access to limited cardiovascular exercise equipment at both Harper and Sandoz Halls. The equipment was provided and will be maintained by Campus Recreation. Depending on how often the equipment is used, we will possibly expand to other residence halls. For analytics, we can pull hourly use reports from some of the equipment.
 - B. Update on the Administrative Associate's Search. We offered and Karla Roscoe accepted the position. She will be located in Suite 34 at the Campus Recreation Center and will begin on Friday, Jan. 17.
 - C. Update on the Associate Director for External Relations & Sponsorships Search. Four candidates have been invited to campus for interviews. CRAC members have been offered the opportunity to participate in the interview process.
 1. There will be an interview time slot for student leaders; various students have been invited to participate. Please let Amy know your availability as soon as possible. The first student interview session will be Thursday, Jan. 23, 3:10-4:00 p.m. in Campus Recreation Center 55C.
 - D. Update on the Wellness Services and Nutrition Education Coordinator's Search. Applications are currently being reviewed for the position. Candidates should be on campus for interviews in the near future.
 - E. Group Fitness Coordinator Search; review of applications begins March 2nd.

- F. Instructional Outreach Coordinator Search; review of applications begins Feb. 14.
- G. Chaz Bracci, Strength Training & Conditioning Coordinator, has resigned his position. Amy is working on what that position will look like for the remainder of this semester and beyond.

H. 21st & Vine Recreation Complex Update:

Bids for that project were received on Tuesday, January 7th. One bid (the low bid) had a data error and were allowed to withdraw their bid. We are working through the references of the next lowest bidder; checking references on past projects. It will be about an 8 month project after the bid has been approved. May 12th would be the soonest we could start physically working on the parking lot portion of the project. There will be a classroom/conference room, parking, a courtyard, equipment storage, officials' locker room, restrooms, sports turf maintenance building, etc. as part of the project. Recreation fields will be included in Phases 2 & 3 of the project.

IV. Committee Reports:

The council's current priority is the FY2021 budget requests; therefore, the first round of committee reports will not be due until February 11th. The second half would report on Feb. 25th. With the transitioning going on, it helps to give time to contact who you need to contact regarding your committee report.

V. Unfinished Business:

None

VI. New Business:

A. 2020-21 Campus Recreation Budget Requests:

Rod Chambers, Associate Director for Business Operations & Human Resources, brought budget requests before the council. Campus Rec has two budgets; the Operating budget and the Repair and Improvement for Recreation Facilities budget. The Operating budget is broken down into different categories and there have been a few changes from last year. Rod referenced column B and said there will be a few additions as more information becomes available. Column H is what Campus Recreation is proposing for fiscal year 2021. The move of Marketing to Student Affairs has changed some salaries, and Rod gave us the general overview of the budget for the year. Originally salaries were anticipated to increase 2.2%, but that has now been adjusted to 2.0%. Benefits are anticipated to increase by 13.5% as health insurance increases are to be expected. Utilities are also a part of our expenses and come out of our Operating budget. Personnel and utilities expenses comprise a significant portion of the Operating budget. Previous Committee's for Fee Allocation (CFA) had recommended Campus Recreation request an additional \$5,000 each year for Sport Clubs; clubs must be members of the Sport Club Council in order to receive UPFF. The University Program and Facilities Fee (UPFF) allocated to the Campus Rec Operating budget would increase by approximately \$3 per student per semester if the full request is granted.

The Repair and Improvement budget is a revolving budget used to make repairs, replace vehicles and large equipment, fund improvement projects, etc. There's about a \$1,000,000 balance in the budget. It is essentially used to keep existing facilities and equipment in good working order and looking nice. In 1968 the Board of

Regents authorized the creation of the Repair and Improvement budget to fund repair and renovation of recreation facilities. Our new project on 21st and Vine will come out of available Reserve funds. There is an estimate of \$4.2 million dollars on the 21st & Vine project, funds are encumbered for Phase 1 of that project.

B. CRAC Vacancy:

Bella Breck has resigned due to participating in a study-abroad program during the spring semester. The Executive Committee will meet to discuss how best to deal with filling Bella's spot on the council.

VII. Motion to Adjourn

Jack Arens made and Taylor Schendt seconded a motion to adjourn the meeting.

Hearing no objections, Vice President Modica adjourned the meeting at 5:53 p.m.

Respectfully submitted by,

Brogan Vahle,
Secretary

Upcoming Meetings:

January 21, 5:00 p.m., CREC #55C, Business Meeting