

Campus Recreation Advisory Council  
**Meeting Minutes**  
Outdoor Adventures Center Conference Room  
January 27, 2015; 4:30 p.m.

Roll was called by Secretary Rogoz.

**Members present:** Jonathan Berger, Amanda Dinneen, Maggie Haverland, Nate Hubert, Rene Mayo-Rejai, Derek Niewohner, Glen Ready, Hanna Rogoz, Gabe Ryland, Robert Vencil, Eddie Walters, Tiffany Wieser, Skyler Zeller

**Members absent:** Jim Steadman (excused) and Josh Johnson

Also present were Rod Chambers, Associate Director; Vicki Highstreet, Associate Director; Amy Lanham, Associate Director; and Shannon Vaccaro, Assistant Director. Deb Johnson, Advisor and Senior Associate Director, and Stan Campbell, Director were attending a NIRSA Foundation Board of Directors meeting in Columbus, OH.

The meeting was called to order by President Walters.

I. Committee Reports

A. Business Operations & Human Resources (Nate Hubert & Jim Steadman)

At their meeting they discussed all the information presented to us last week regarding the budget report.

B. Development & Communications (Nate Hubert & Maggie Haverland)

They met before GET REC'd and Deb Johnson was very adamant about thanking and congratulating Gabe Ryland, Derek Niewohner, and Tiffany Wieser for all of their work in putting on the event.

C. East Campus Recreation (Robert Vencil & Jim Steadman)

There were extended hours over break with a nice steady flow of people coming in. The sound system was down at the Fleming Fields Annex Building for a little bit, but a new receiver was put in place to resolve the problem.

Side note from Amy Lanham: When we go and visit the Recreation and Wellness Center construction site on February 10<sup>th</sup> make sure to wear close toed shoes and clothes you're OK with getting a little dirty. It is an active construction site; therefore, we'll have to wear hard hats during the tour.

D. Executive (Eddie Walters, Jonathan Berger & Hanna Rogoz)

There was a preview to the budget information that Rod Chambers presented last week and what the council voted on (Southwest ID, fitness passes, and intramural sports entry & award fees).

E. Facilities Management and Operations (Tiffany Wieser & Jonathan Berger)

Recreation and Wellness Center: The framing and wallboard are finished and the ceilings are basically done as well. All should be finished by the middle of April. Items will be arriving around the beginning of June, with plans for a soft opening in July and grand opening in August. There are two custodial positions that are ready to be published for the Recreation and Wellness Center that we would like to have filled by April.

Campus Recreation Center: The restrooms in the atrium and by IPC will be renovated over the summer, and the offices in the suite by 230C are getting new tile. We are working on getting new furniture in the atrium as well; sample furniture will be in

there for a while. The roofing is not finished on courts 1-4 and we are still waiting on LED lights. The Recreation and Wellness Center is also getting LED lighting. We will use whichever set of LED's we find more suitable on CREC courts 5-8.

Outdoor Adventures Center: The canopy is done, but fencing is not. The fencing contractor didn't have enough financing credit to provide the fence so it was delayed. It's now scheduled to arrive mid-February.

Other facilities: A portion of the recreation area at 17th and Vine (two volleyball courts, two basketball courts, and four tennis courts) will no longer be available after Aug. 1, 2015 as a Dining Center is being built at that location. The four northernmost tennis courts will remain, as will the four recreation fields. Restrooms are being constructed with the Dining Center project. A site for the replacement of the two sand volleyball and two basketball courts is being sought.

F. Injury Prevention and Care (Eddie Walters)

IPC staff will be getting raises equivalent to the facility managers' since they have just as much training to go through in their specialized areas. The promotion where the first time customer's get 20% off a massage ended up costing IPC more revenue than they took in; therefore, they decided to end that promotion. They will still offer 20% off a massage on the first day of a person's birthday month. They're losing a few massage therapists, but those positions are relatively easily filled. There should still be an adequate number of appointment times to meet demand.

G. Instructional Programs and Outreach (Maggie Haverland & Rene Mayo-Rejai)

They are currently working to finalize the 2015 fall semester schedule for academic classes. There are 12 people in the CPR instructor class. Each week there are new mini courses filtering through the academic schedule. There are currently two graduate assistants teaching and administering those classes.

II. Open Forum and Announcements

A. Meet and Greet with President Bounds

Eddie, Jonathan and Hanna met with incoming University of Nebraska President Hank Bounds earlier today at a meet and greet. He seemed very interested in student development and moving the campuses forward. It will be interesting seeing what role he will play in the future of the university system.

B. Student Impact Awards

These are awards to recognize student organizations/student leaders/advisors that are outstanding in their respective areas. If you feel that you or others deserve the award, talk to Eddie Walters, Stan Campbell or Deb Johnson to obtain a nomination form. The Deadline is March 13<sup>th</sup>; Eddie will forward the e-mail to all of us.

VI. Unfinished Business

A. Budget Approval

We reviewed the FY2016 Campus Recreation Budget Requests that were presented last week. Rod Chambers distributed an updated Mandate and Enhancement summary sheet at the beginning of the meeting. The main change was in line 8, which has a lowered student hourly for the new Recreation and Wellness Center. Based on the intramural sports entry and award fee increase, intramural sports self-generated income increased as well. Infrastructure charges were recalculated on line 24 and that increased approximately \$9,000. Campus Recreation was hoping to propose a request representing less than a 10% UPFF increase for the Operating Budget, but it came out to about 10.3%.

Gabe Ryland asked where we would find the impact of the changes from the recommendation to close the Southwest ID station. We were approximately \$30,000

short for training and staffing outdoor facilities; therefore, this savings went to offset expenses. The fitness proposal was already in the budget request when Kelsey Whittaker presented and member services changes were as well.

Jonathan Berger asked if CFA typically questioned the replacement funds. Rod explained that it's a reserve we set up for larger, unexpected projects down the road. The philosophy behind it is that all students pay for it equally over the years so that students enrolled during the time the fund is needed don't get hit super hard with additional expenses. Generally CFA and ASUN understand the premise and have been supportive; however, the administration sometimes questions the need for such a fund. The replacement fund has been in place since the Campus Recreation Center opened. It has paid for turf replacement and the lighting upgrade in Cook Pavilion, roof replacement projects, tile in the locker rooms, etc. A \$750,000 payment for the new Breslow Ice Center came out of the fund; payments like this are very difficult to do if money isn't being put aside.

Derek Niewohner asked where the self-generated \$20,000 from the line 8 staffing came from. Rod explained that \$10,000 came from the intramural sports entry and award fee increase and the other \$10,000 is from resale items revenue going back to Campus Recreation. Derek also asked if the 1.6% increase in column E of line 8 represented the total cost of column B. Rod responded that the increase in UPFF is from what we currently have. On page 1 of the Operating Budget Summary, column E, line 14, we see the current UPFF figure that Campus Recreation is getting this year. The different amounts are divided by the \$6,000,000 of UPFF to establish percentages.

Gabe Ryland mentioned that the 7.66% increase in the combined YES 2 Better Rec Centers projects was approved by students when it was first presented. Rod explained that their goal was to hold operating expenses between \$25-26 per student per semester. This year we were at \$26.25, but 50 cents of that is the minimum wage increase, which couldn't have been foreseen in 2010, so it required us to go slightly above our original goal. From our perspective, we are pretty comfortable with our target. We are asking students to come up less than 3% between the additional mandates and enhancements. Eddie Walters mentioned that students have given Campus Recreation the highest UPFF approval rating of all of the agencies receiving UPFF. We recognize that we ask for a significant amount of funding, but we have great student usage and opportunities for further development. Amy Lanham mentioned that 83% of students responding to a 2013 random sample survey reported utilizing recreation facilities and programs.

Glen Ready asked how much of the replacement funds are just for the Recreation and Wellness Center (RWC). Rod responded that there was approximately \$220,000 requested as replacement fund for the RWC, which is about 1.85% of the construction cost. Industry standard states that 2-4% should be put aside annually for reserves of this sort. The percentage doesn't include design fees or moveable equipment; strictly what it costs to construct the building.

Eddie Walters mentioned that we are including the IPC coordinator position at the RWC, as requested by the 2013-14 CFA. From last year to this year we're expected to have a higher budget. Shannon Vaccaro mentioned that we're also requesting an additional \$5,000 for sport clubs. At the request of CFA, in 2001 Campus Recreation began asking for an additional \$5,000 per year for sport clubs. The concept was to keep doing so each year until the UPFF funding matched the operating expenses covered by the clubs. This philosophy was suspended for the past couple of years, but the 2013-14 CFA suggested Campus Recreation identify additional funding for sport clubs.

B. Repair and Improvement of Recreation Facilities Budget

Campus Recreation is requesting \$20.00 per student per semester in UPFF for Fiscal Year 2016; which is the same amount Campus Rec has received each of the past three years. This budget is used for day to day repair and improvements. Various everyday costs that are needed to keep the building running come from this account. We always find that we need more money on this budget due to constant wear and tear on equipment and facilities.

Gabe Ryland mentioned the potential of an increase to the amount we ask for in this budget next year because we are adding new facilities and there won't be additional YES 2 Better Rec Centers expenses in the Operating Budget request. Rising costs and an increase in recreation space could justify additional funding. He also mentioned that it could be to Campus Recreation's benefit to show a cost per square foot due to the amount of acreage that Campus Rec maintains.

Derek asked what the difference was between the Replacement Fund and the Repair and Improvement Budget. Rod explained that the Replacement Fund is for larger long-term repairs and capital equipment replacement (e.g., replacement of roofs, HVAC systems, synthetic turf, gym floors, tennis courts, strength training equipment), as opposed to smaller more frequent needs that are funded from the Repair and Improvement Budget (e.g., equipment parts, gym floor refinishing, repair of strength training and cardio equipment, tennis court resurfacing, patching of roofs). Like most things, the distinction is not totally black and white. Line 21 outlines a loan repayment for repairs at the Mabel Lee Hall pool. Campus Recreation provided itself an interest free loan and is paying that back over the next few years.

VII. New Business

Nate Hubert made and Glen Ready seconded a motion to approve the 2016 fiscal year budget request as submitted; which represents \$687,695 UPFF increase. The motion received unanimous approval.

Derek Niewohner made and Nate Hubert seconded a motion to approve the 2016 fiscal year Repair and Improvement budget request at \$20.00 per student per semester. Discussion included Derek asking for us to keep in mind Gabe Ryland's comment regarding the potential need for a larger allocation to this budget for fiscal year 2017. The motion received unanimous approval.

VIII. Motion to Adjourn

Nate Hubert made and Jonathan Berger seconded a motion to adjourn the meeting. The meeting was adjourned by President Walters without dissent.

**Next Meeting:** Tuesday, February 10<sup>th</sup> to tour the Recreation and Wellness Center construction site

Respectfully submitted by,

Hanna Rogoz  
Secretary

