

Campus Recreation Advisory Council

**Meeting Minutes**

Campus Recreation Center, Suite 230C

April 8, 2014, 4:30 p.m.

I. Call to Order and Roll Call

Members Present: Jonathan Berger, Nathan Hubert, Marissa McCormick, Valerie Pavlicek, Glen Ready, Gabe Ryland, Eddie Walters, Tiffany Wieser, Skyler Zeller, Deb Johnson (Advisor), and Stan Campbell (Director)

2014-15 new Council members Maggie Haverland and Hanna Rogoz were introduced.

The meeting was called to order at 4:33 p.m. by President Gabe Ryland.

II. Introductions

Council members told a little bit about themselves, including hometown, academic majors and which group of students we represent.

III. Team Building Exercise (Deb Johnson)

Deb led the Council through an activity where we worked together in groups of four with Lego blocks to test our communication skills and to have fun.

IV. Role of the Council Members (Stan Campbell)

Stan shared that the Council serves in an advisory capacity to him as director and to the professional staff of Campus Recreation. We reviewed the constitution and member responsibilities. A tentative fall meeting schedule was distributed; please note the Sunday, Sept. 7<sup>th</sup> Council Retreat.

V. Committee Preferences (Deb Johnson)

Each Council member will be appointed by the vice president/treasurer to two committees. Each committee description was explained. Additional information regarding committee charges are in the CRAC binder under the committees tab. Committees include Business Operations, Development & Communications, East Campus Recreation, Executive, Facilities Management & Operation, Wellness Services and Fitness Programs (charges need to be updated), Injury, Prevention & Care, Instructional Programs and Outreach, Intramural & Extramural Sports, Marketing & Technology, Member Services, Outdoor Adventures, and Aquatics, Sports Clubs & Youth Activities.

At the April 15<sup>th</sup> meeting members will receive a committee preference form to complete.

VI. Leadership Positions (Gabe Ryland, Marissa McCormick, and Valerie Pavlicek)

President's primary responsibilities:

Preside over Council meetings. Attend monthly Student Affairs Advisory Council meetings. Serve on the Executive Committee and one other committee. Give the opening address at the budget request presentation to the Committee for Fee Allocation (CFA). Attend CFA meetings when Campus Recreation is on the agenda. Also, develop the Council meeting agendas and send out meeting reminder e-mails.

Vice President/Treasurer's primary responsibilities:

Attend an orientation meeting for Recognized Student Organizations. Make committee assignments and preside at Council meetings in the absence of the president. Serve on the Executive Committee and one other committee. Plan socials for the end of each semester. Provide Council budget balance reports. Attend CFA meetings when Campus Recreation is on the agenda.

Secretary's primary responsibilities:

Take meeting minutes at each meeting and send to Stan and Deb for editing. Serve on the Executive Committee and one other committee. Attend CFA meetings when Campus Recreation is on the agenda. Preside at Council meetings in the absence of the president and vice president/treasurer.

At the April 15<sup>th</sup> meeting the Oath of Office will be administered and elections for president, vice president/treasurer, and secretary will be conducted. Candidates may be nominated by another Council member or self-nominate.

VII. Expectations & Time Commitments (Stan Campbell & Deb Johnson)

There is one Friday or Sunday shift commitment at Big Red Welcome in the fall semester. Also, attend all CRAC and committee meetings. Members will be required to report to the council on a monthly basis what was shared in committee meetings. There are some conferences available for members to attend through NIRSA: Leaders in Collegiate Recreation and the Big Ten.

VIII. Paperwork

Complete the contact information form and return it at the April 15th meeting.

IX. Volunteer Service & Social

The Council will be cleaning Iron Horse Park in the Haymarket after today's meeting.

X. Motion to Adjourn

Eddie Walters made and Jonathan Berger seconded a motion to adjourn the meeting. The meeting was adjourned without dissent at 6:00 p.m.

Respectfully submitted by,

Valerie Pavlicek  
Secretary

Upcoming Meetings:

**April 15** 4:30 p.m. Campus Recreation Center, Suite 230C  
**April 29** 4:30 p.m. End of Semester Social, TBA